

**DIBRUGARH POLYTECHNIC  
LAHOWAL::DIBRUGARH  
ASSAM**

CALL:- 0373 2381749

Ref: DP / AICTE-NEQIP-1 / 2017/1515

DT.20-09- 2017

**NOTICE INVITING TENDER (NIT)  
FOR SUPPLY & INSTALLATION OF MACHINES & EQUIPMENTS TO DIBRUGARH  
POLYTECHNIC UNDER AICTE-NEQIP SCHEME**

The Principal, Dibrugarh Polytechnic, Lahowal invites quotation affixing court fee stamp of Rs.8.25(non refundable) for supply & Installation of Machines & Equipments as per details at **ANNEXURE-IV, in Two Bids** to reach the undersigned on or before **the last date**.

Sl No.	Reference No.	Items	Qty	EMD (Rs.) in the form of DD	Tender Document Fee (Rs.)
01.	DP/AICTE-NEQIP/2017/1515  Dated 20-09-2017	<b>Supply &amp; Installation of Machines &amp; Equipments</b>  on turnkey basis to be installed at Dibrugarh Polytechnic, Lahowal, Dibrugarh, Assam	<b>One Package</b>	@2%	NIL

- 1). Last date & Time for Submission: 13-10-2017 (14.00 HRS)  
2). Date/Time for Opening of Tech. Bids: 13-10-2017 (14.30 HRS)

**After evaluation of technical bids, financial bids of the successful bidders will be opened on a later date which will be notified in the Institute website  
Venue of Bid Opening at O/O Principal, Dibrugarh Polytechnic, Lahowal Assam**

**BID INSTRUCTION:**

01. Quotations will have to be submitted in TWO Bids. i.e. Technical bid and Financial Bid, in hard copy as well as in soft copy (soft copy must be in MS word 2007 provided in separate CDs for Technical Bid and Financial Bid). Both hard copy and soft copy of Technical Bid should be in one sealed envelope specifically mentioning "Technical Bid" on the cover of the envelope similarly for Financial Bid also. Further, these two sealed Bids must be kept inside one big envelop.

The address of the firm submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on sealed covers. Further, on sealed cover, the following are to be written:

QUOTATION FOR SUPPLY & INSTALLATION OF MACHINES & EQUIPMENTS TO  
DIBRUGARH POLYTECHNIC UNDER AICTE-NEQIP SCHEME .  
NIT REF NO DP / AICTE-NEQIP-1 / 2017/1515 DT.20-09- 2017

**02 Submission of Compliance Certificate:** Duly filled and signed Compliance Certificates (as

per formats at **Annexure I (A & B)** are must with the Technical bid.

**03. Bid not transferable:** The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.

### **QUALIFICATION REQUIREMENTS**

1. The Bidder should be a firm of reputation having sufficient expertise and experience in the subject tender with sound warranty / service support capability and authorization from manufacturers.

2. The Bidder has to quote for all the items in the NIT under a particular part. Bidders who wish to Quote for all the items may deposit the earnest money by single draft/TDR .

### **NIT TERMS & CONDITIONS:**

1. **Rates:** Rates quoted in the **Price Bid** should be **on DOOR DELIVERY Dibrugarh Polytechnic, Lahowal, Assam basis**, as per details below:

<b>Sl. No.</b>	<b>Particulars</b>	<b>Rate</b>
I	Basic Price (per unit)	
	Total	
	Taxes(pl. give break up)	
	Grand Total for the item up to Dibrugarh Polytechnic campus	

Bidders shall indicate their rates in clear/visible figures as well as in words and shall not alter/overwrite/make cutting in the quotation. In case of a mismatch, the rates written in words will prevail.

02. **Validity of Quotation:** Quoted rates must be valid for **90 days** from the date of quotation.

03. **Warranty:** The quoted equipment and components must be warranted for a minimum of one Year or period specified against the item.

4. **Literature a must:** All the quotations must be supported by the printed technical leaflet/literature and the specifications mentioned in the quotation must be reflected/ supported by such printed technical leaflet/literature. The model and specifications quoted should **invariably be highlighted** in the leaflet/literature for easy reference.

5. **After Sales Service:** Vendors should clearly state the available nearest after sales service facilities in the region, without which their offers will be rejected.

6. **Dealership Certificate:** Dealers or Agents quoting on behalf of Manufacturer must enclose Valid dealership certificate.

07. **Earnest Money:**

Refundable earnest money deposit (EMD) @ 2% on Total Quoted Price through demand draft drawn in favour of "The Principal, Dibrugarh Polytechnic", payable at Dibrugarh, will have to accompany the technical Bid. The EMD of unsuccessful bidders shall be returned after award of contract. EMD of the successful bidder will be released after the safe delivery of items. Offers received without Earnest Money or valid Certificate shall be summarily rejected.

08. **Performance Bank Guarantee (PBG):** In case of items with order value of Rupees five lakh (INR 5,00,000/-) and above, the successful bidder shall furnish an unconditional PBG (as per format at **Annexure II**) for 5% of the Purchase Order value from a scheduled Bank of India, after receiving the purchase order. Where the PBG is obtained by a foreign bank, it shall be got

confirmed by a Schedule Indian bank and shall be governed by Indian Laws and be subject to the jurisdiction of courts at Dibrugarh. The PBG shall guarantee that,

- (a) The Vendor guarantees satisfactory operation of the Equipment & components against poor workmanship, bad quality of materials used, faulty designs and poor performance.
- (b) The Vendor shall, at his own cost, rectify the defects/replace the items supplied, for defects identified during the period of guarantee.
- (c) This guarantee shall be operative from the date of installation till 180 days after the warranty period.

**9. Delivery:**

- a) **Time Limit:** Maximum within 10-12 Weeks from the date of issue of this purchase order.
- b) **Safe Delivery:** All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of Dibrugarh Polytechnic user/representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tampered with shall form the basis for certifying the receipt in good condition.
- c) **Insurance:** The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery at Dibrugarh Polytechnic Lahowal, Assam.
- d) **Part Delivery:** Acceptance of part delivery shall be a prerogative of the institute.

**10. Conditional tenders not acceptable:** All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on Dibrugarh Polytechnic.

**11. Road Permit:** Dibrugarh Polytechnic will not provide any Road Permit to the Vendors.

**12. GST deduction at source:** GST at the prevailing rate will be applicable. Vendors have to quote GST registration details with the bid documents.

**13. Late and delayed tender:** Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

**14. Payment:** payment will be made within 30(thirty) days from date of installation, successful test run and acceptance.

**15. Enquiry during the course of evaluation not allowed:** No enquiry from the bidder(s) shall be entertained during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative may make enquiries/seek clarification from the bidders. In such a case, the bidder must extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period of notice.

**16.** The acceptance of the quotation will rest solely with the Principal, Dibrugarh Polytechnic, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

**17. Force Majeure:**

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

i. Any law, statute or ordinance, order action or regulations of the Government of India,

- ii. Any kind of natural disaster, and
- iii. Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

**18. Applicable Law:**

- (a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in /Dibrugarh/Guwahati/Assam.
- (b) Any dispute arising out of this purchase shall be referred to The Principal, Dibrugarh Polytechnic, Lahowal, Assam and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Principal of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

**Sd/-**

**Principal**  
Dibrugarh Polytechnic,  
Dibrugarh - 786010

Encl.: **ANNEXURE-I, ANNEXURE-II, ANNEXURE-III & ANNEXURE-IV**

NO: DP/AICTE-NEQIP/PUR-1/17/

DTD. 20-09-2017

Copy to:

1. Institute Notice Board for Display.
2. Accountant/ Cashier, Dibrugarh Polytechnic for necessary action.
3. Institute Website [www.dibrugarhpolytechnic.org](http://www.dibrugarhpolytechnic.org) .
4. File.

**Principal**  
Dibrugarh Polytechnic,  
Dibrugarh - 786010

**Annexure -I**

**A. COMPLIANCE CERTIFICATE FOR NIT TERMS (To be enclosed in the Technical bid)**

<b>Sl. No.</b>	<b>NIT Terms and Conditions</b>	<b>Yes/No</b>
01	<b>Rate</b> quoted as per instruction	
02	<b>Validity</b> of quoted rate for 90 days agreed	
03	<b>EMD</b> submitted (appropriate certificate enclosed)	
04	<b>PBG</b> term agreed	
05	<b>Payment</b> term agreed	
06	<b>Delivery terms</b> agreed	
07	<b>Warranty period</b> agreed	
08	<b>Literature:</b> Printed Literature provided	
09	<b>Dealership / distributorship</b> certificate (in case of dealers/agents) provided	
10	<b>Sales Service:</b> address of after Sales Service centre in India (for imported goods)/ in the region provided	
11	<b>Applicable law</b> terms agreed	

Signature with Seal:.....

Vendor: M/s.....

**B. COMPLIANCE CERTIFICATE FOR SPECIFICATIONS (One for each item must to be enclosed in the Technical bid)**

<b>Item Sl. No.</b>	<b>Specifications as per Annexure-IV</b>	<b>Quoted Item Specs.*</b>	<b>Complied (Yes/No)</b>

Signature with Seal:.....

Vendor: M/s.....

**\* Vendor must quote the parameter specification of the quoted product in this column and not just copy the specification from the tender call document. Failure to do so will lead to rejection of the tender.**

**Annexure -II**

**PERFORMANCE BANK GUARANTEE**

To:

The Principal , Dibrugarh Polytechnic  
Lahowal, Dibrugarh Assam

whereas\_ ..... (Name of Supplier)  
hereinafter called "the Supplier" has undertaken, in pursuance of Contract No..... dated,.....  
20... to supply..... (Description of Goods and Services)  
hereinafter called "the order".

**AND WHEREAS** it has been stipulated by you in the said order that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the order.

**AND WHEREAS** we have agreed to give the Supplier a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of ..... (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the order and without cavil or argument, any sum or sums within the limit of ..... (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the ..... day of..... 20.....

Signature and Seal of Guarantors

.....  
.....  
.....

Date..... 20....

Address:.....

.....  
.....

All correspondence with reference to this guarantee shall be made at the following address:

The Principal , Dibrugarh Polytechnic ,Lahowal Dibrugarh,- 786010 Assam



Annexure -III

MANUFACTURERS' AUTHORIZATION FORM

No.

Dated \_\_\_\_\_

The Principal , Dibrugarh Polytechnic, Lahowal  
Dibrugarh, Assam

Dear Sir,

We..... who are established and reputable manufacturers of  
.....having factories at-

.....  
.....  
(address of factory) do hereby certify  
that.....

.....(Name of the Authorized Dealer)is our authorized dealer to quote against  
your tender enquiry no

.....  
**,Last Date of Submission is:**

No other Company other than .....(Name of the  
Authorized Dealer) is authorized to quote of our products against this Tender Enquiry  
No.....

Yours faithfully,  
(Name)

(Name of manufacturers)

**Technical specification****Annexure –IV  
PART-A**

Sl. No	Name	Quantity	Specification
1	Slip Gauge	1 set each	M87 and M103, range starting from 1 mm to 100 mm through steps of .01 mm, 0.5mm,10mm,25mm Grade 1
2	Out side micrometer(normal)	2	0-25 mm, LC 0.01 mm
3	Outside micrometer (digital)	2	25-50 mm LC 0.01
4	Vernier calliper ( Normal)	2	0-125 mm LC 0.02mm chrome finish glare free reading
5	Vernier Calliper (Digital)	2	0-200mm LC 0.02mm chrome finish glare free reading
6	Sine bar	1set each	200 mm &250mm, High Chromium corrosion resistant steel, Accuracy 0.01 mm/length
7	Dial gauge with stand (normal)	3	0-10 mm, LC 0.01 mm
8	Dial gauge with stand digital	2	0-10 mm, LC=0.01mm
9	Bevel protector	2	0 <sup>0</sup> -360 <sup>0</sup> LC = 5', two blades 250 mm-300 mm
10	Surface plate	2	450mm x 450 mm, material- CI grade AA plate
11	Plug Gauge	1set	Nominal diameter-15mm, 40 mm(H7-S)
12	Snap Gauge	2	standard
13	Thread Gauge	2	standard
14	Limit Gauges	1each	Go and No Go of two different sizes. High limit and low limit of 25 mm, 50mm
15	Inside and outside	2	75 mm, 100 mm

	callipers (spring)	each	
16	Set of angle gauge	2each set	16 pieces (1"), 11 pieces (1')
17	Clinometer	1	standard
18	Depth gauge	2	100mm range LC=0.02mm
19	Vernier height gauge(normal)	1	300mm range LC=0.02 mm
20	V block and C-clamp	3	100mmx63mmx63mm-S
21	Feeler gauge (metric)	2set	Blade No 14, each blade size-10 x1 cm, thickness-0.05 to 1mm
22	Gear tooth Vernier calliper	1	Type digital, Measuring range-1 to 26 mm Resolution-0.02 mm Accuracy - $\pm 0.02$ mm, Material- Stainless steel Zero setting at any position.
23	Radius gauge	2	Standard.

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