

DIBRUGARH POLYTECHNIC, LAHOWAL

TENDER DOCUMENT FOR

THE WORK ():-

'RENOVATION AND EXTENSION OF EXISTING WORKSHOP OF DIBRUGARH POLYTECHNIC
FOR COMMUNITY COLLEGE WORKSHOP

APRIL 2015

Signature of the Contractor_____

Signature attested

To:

**The Principal cum member Secretary, CC
Dibrugarh Polytechnic
Lahowal
Dibrugarh-786010, Assam.**

Space for
passport size
photograph

Sub: Submission of Tender.

Name of Work: _____

Ref: Tender Notice No. _____

Sir,

I/We have the honour to submit herewith the tender for the above mentioned work.

I/We am/are registered class _____ () contractor of _____.

I/We have gone through the detailed tender document and agree to execute the work if allotted to me/us as per the terms and condition laid down therein and at the quoted rates by me/us in Annexure-I.

I/We do hereby agree to abide by all the terms and conditions laid there in and if the work is allotted to me/us, the same will be executed as per specifications/drawings, terms & conditions of contract agreement.

Earnest money amounting to ` _____ in the form of banker's cheque/crossed demand draft No. _____ Dated _____ is enclosed.

Tender fee of ` _____ (only) by Bank Draft) No _____ Dated _____ is enclosed.

The tender document in original and attested copies of the certificates/credentials, etc. and passport size photograph are enclosed herewith for your consideration

I /We therefore seal and sign the tender paper and return them duly filled in original.

Yours faithfully,

Signature with date of the tenderer

Dated: _____

Name (in block letters): _____

Address _____

Phone No: _____

Regn. No : _____

DIBRUGARH POLYTECHNIC, LAHOWAL

NOTICE INVITING TENDER

No.DP/AICTE-NEQIP/CONS-1/15/174-76

dt.28-4-2015

On behalf of the construction Committee the member secretary cum Principal Dibrugarh Polytechnic, sealed tenders affixing Rs.8.25 court stamp are invited from eligible registered contractors of appropriate class on the approved lists of State PWD's and to be accompanied by a tender fee (Non-refundable) by means of Bank Draft, drawn on any scheduled banks/nationalized banks payable at Dibrugarh pledged to **Principal, Dibrugarh Polytechnic** for the following work:

Eligible category of contractor: Class I(A,B,C) and Class-II

Sl. No.	Name of work	Estimated Amount(Approx.)	Earnest Money Deposit	Time of Completion	Cost of tender documents
1.	Renovation & Extension of existing workshop of Dibrugarh Polytechnic for community college workshop	15 LACS	30,000.00	90(Ninety) days	Rs.500.00

NOTES TO TENDERERS::

1.The tenders will be received up to **2.00 PM on 11.05.2015** in the office of the **Deputy Commissioner,Dibrugarh** and will be opened on the same date of receipt i.e. on **11.05.2015 from 3:00 P M** onwards in the presence of the intending tenderers or their authorized representative(s), if any .If the office happens to be closed on the dates of receipt of the tender as specified the tender will be received and opened on the next working day at the same time and venue.

2. The detailed tender documents containing the terms and conditions, eligibility criteria, etc, can be can be downloaded from the Institute Website: www.dibrugarhpolytechnic.org

3. Tender documents shall have to be accompanied with Demand Draft towards the cost of tender documents(Tender fee) for the work as indicated above duly pledged in favour of **Principal Dibrugarh Polytechnic**. Tenders not accompanied with the cost of tender will summarily be rejected.

4.Tender Fee and Earnest Money along with their credentials are to be submitted along with the Tender in a sealed envelope; failing which tenders shall not be considered.

5.Earnest Money Deposit (EMD) in the form of Crossed Bank Draft/Demand Draft or Banker's Cheque duly pledged to **Principal, Dibrugarh Polytechnic payable at SBI Dibrugarh Branch**. EMD submitted in any other form will not be accepted. Tender fee as applicable (Non-refundable) by means of Bank Draft to be drawn on any scheduled/nationalized bank, payable at SBI Dibrugarh in favour of **Principal, Dibrugarh Polytechnic, lahowal**, is to be furnished by the tenderer without which their tender will not be accepted. The Earnest Money deposited will be refunded /released to the unsuccessful tenderers after issue of work order.

6.The contractor should arrange all the machineries & materials of specified quality by himself from open markets.

7.The rates inclusive of VAT, Labour Cess and other Taxes applicable should be quoted as per the Schedule of Quantities contained in the **Annexure I** on item rates, in figures & words legibly . The total amount worked out on such rates quoted, should invariably be given by the tenderer.

8.The Principal, Dibrugarh Polytechnic reserves the right not necessarily to accept the rate of the lowest tenderer and may reject any or all the tenders without assigning any reason thereof.

9.Contractor should have his own Technical Supervisor/Site Engineer at site.

10.Contractors may inspect the site & source of Construction materials, if required, before casting tender.

11.Contractor should put his/her full name and address in the specified column in the tender document. Tenders of those contractors who give only the initial without giving full name will be rejected.

12.The Tenderer should get his/her signature attested by any gazetted officer at page 1 of the tender document failing which their tender will not be considered.

13.In case the contractor fails to complete the work within the stipulated time mentioned in the work order, then action shall be taken against such contractor at the discretion of the Dibrugarh Polytechnic authority which may lead to debar him from further tendering in the Dibrugarh Polytechnic

15.Quality control tests during execution of work, as recommended by relevant IS Code & as per direction of Engineer in charge, shall be done by the Contractor at his /her own cost. Besides, one or more original receipts of purchase of Steel, cement etc. (conforming to ISI) from the authorized dealers of such materials are to be submitted to the Engineer in- charge, if applicable, on procurement of such materials, **if asked for by the Dibrugarh Polytechnic**

16.Assam Value added tax at prevalent rate will be applicable . VAT shall not be deducted from the Bills (Running or Final) of the Contractor where the Contractor produces a certificate from the Commissioner of Taxes that he has no liability to pay Tax or that he has paid the Tax payable by or due from him.

17.The successful contractor (s) on receipt of work order shall obtain a Labour License from the District Labour Officer/Labour Department issued specifically for undertaking work(s) in Dibrugarh Polytechnic

18.Alterations, corrections, if any, in the Rates quoted by the Tenderer should be initialed by the Tenderer. Usage of "White ink" to erase & then rewrite the Rate should be avoided.

19.The specifications & make of individual items as per SOQ is for reference and to be followed under normal circumstances. However, products of equivalent range, quality and make may be allowed with approval by the Engineer-in-charge.

20. Notwithstanding the various conditions prescribed in the Tender document, the principal may relax one or more such conditions, if required, in favour of deserving Tenderer, in the interest of the Institute, without compromising with the quality & standard so required for implementation of the work.

21. The Dibrugarh polytechnic reserves the right to enhance/decrease the tender value as per the requirements and availability of funds.

22. Principal Dibrugarh Polytechnic reserves the right to accept or reject any or all tender(s) either in part or in full without assigning any reason(s) thereof. Corrigendum/Addendum if any, will be published in the Institute website only.

Sd/-

**Member Secy, CC cum Principal,
Dibrugarh Polytechnic**

Memo.No .DP/CC-1/15/

dt.21-4-15

Copy to :-

1. The Chairman Construction Committee for kind information.
2. The Accountant, Dibrugarh Polytechnic for necessary action
3. Shri B Borpujari A.E.E PWD & technical member construction committee
4. Institute website for uploading.
5. Institute's NOTICE BOARD
6. File

Sd/-

**Member Secy, CC cum Principal,
Dibrugarh Polytechnic**

Dibrugarh Polytechnic, Lahowal, Dibrugarh

General Notes for Civil and PH works:

1. Please refer drawing at (if supplied), the sizes, dimensions etc., of the structure.
2. Rates quoted should include dewatering requirement if any for the work. No extra payment will be admissible towards this.
3. All the materials are to be got approved by Engineer-in-Charge before incorporating in the work.
4. The quantities indicated in the Schedule of quantities against various items are tentative and subject to variations, additions and deletions.
5. The rates quoted for all items should be for items finished in workman like manner inclusive of all leads, lifts and incidental charges/expenditure. No extra payment is admissible on account of these.
6. No extra payment will be admissible for scaffolding and lift charges wherever applicable from finished floor levels/GF/FGL up to topmost level of the structure. Rates quoted for items should include this component also.
7. Only coarse sand (river sand) shall be used for all PCC works, RCC works, masonry works, and for external plastering works finished rough.
8. The centering (vertical props, bracings, etc.) shall be of steel tubes with or without extension pieces or built-up section of rolled steel for all load bearing RCC structural elements like beams, slabs, portals at height not less than 3m or span more than 3m (irrespective of height). However, for minor RCC elements like lintels, chajja etc., and slabs at height than 3m from the support approved ballies may be used. The rate quoted for formwork shall be inclusive of providing steel props/bracings/ballies as the case may be for centering.
9. For cement concrete works M-20 and above grade design mix should be adopted. The design mix details should be furnished by the contractor to Engineer-in-Charge well in advance and should be got approved in time so that design mix details are available for adoption for all works in time. Reasonable time should be available for approval of Design mix by Engineer-in-Charge from the date of submission of the proposal. It is the responsibility of construction agency to submit design mix proposals in time whenever approval for design mix is required.
10. Wherever the Brand names of materials or equivalent are stipulated, the material of Brand names only shall be incorporated in the work. The equivalent material shall be permitted only on production of documentary evidence that the materials of brand names stipulated are not under production.
11. No working space shall be considered beyond the width of the foundation concrete shown in the drawings. The contractor shall consider working space if required while quoting the rate. The quoted rate shall include the quantity of earthwork to be done for working space if required and also for refilling the foundation. For payment, the measurement shall be restricted only to the foundation width shown in the drawings. No extra shall be permitted and measured for payment on account of working space/battering/benching for excavation and refilling around foundation.
12. The brand name/local names specified are meant for the approved quality available in the region.
13. White cement wherever specified/required for items shall be of Birla White or equivalent.

Dibrugarh Polytechnic, Lahowal, Dibrugarh
TERMS AND CONDITIONS OF THE WORKS CONTRACT.

1. Tenders should be submitted in sealed cloth lined cover super scribing the **Name of work, Tender number and Name of Tenderer**. The Earnest Money Deposit (EMD) along with Tender fee, credentials and Tender documents shall be enclosed in a seal enveloped and submit to the office of the undersigned.
2. Earnest Money Deposit (EMD) of required amount shall be deposited in the form of Crossed Demand Draft or Banker's Cheque from any Scheduled Bank/Nationalized Bank, to be drawn in favour of **Principal, Dibrugarh Polytechnic**. The deposit furnished by the successful tenderers will be retained till the payment of the first RA bill or till deduction of at least 2% (1% in case of OBC/SC/ST/UGE/UDH, certificate enclosed) of total cost of the work as security deposit as in 50 below whichever is later.
3. **Tenders not accompanied with EMD will summarily be rejected.** EMD to the un-successful tenderers will be released/ refunded only after issue of work order
4. It will be obligatory on the part of the tenderer to sign all the pages of tender document affixing his stamp including the drawings attached if any, which must be returned along with the tender.
5. As said above, tender which should always be placed in sealed covers super scribed with the name of work, etc will be received by Office of the Deputy Commissioner, Dibrugarh up to **14.00 hrs** on **11.05.2015** and will be opened by him of his behalf in his office on the same day **at 15:00Hrs** in the presence of the tenderers or their representatives who would like to be present. In case the date of receipt and opening of tender is declared holiday by the Government of India for any reason, the tenders will be received and opened on the next working day
6. In case of Contractors in the approved list of State PWD's, evidence/documentary proof showing the appropriate and eligible class to which they belong i.e. attested copy of their registration certificate along with a recent passport size photograph shall have to be submitted along with tenders.
7. The contractor should maintain good relationship with other contractors so as to expedite the execution of his or other contractor's work which may run simultaneously. No claim whatsoever shall be entertained for this case.
Only those contractors who intend to complete within the stipulated time are eligible to tender for the specified work.
8. Tenderers should quote the rates on the proper form of the tender alone i.e. space provided in schedule of quantities (Annexure-I) of this tender document only. Tenders not submitted in the prescribed forms are liable to be rejected. Any mistake and subsequent correction should be initialed by the tenderer.
9. Rates quoted by the contractor in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found the rates which correspond with the amount worked out by the Contractor shall be taken as correct.
10. If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figures or words, then the rate quoted by the Contractor in words shall be taken as correct.
11. Where the rates quoted by the Contractor in figures and in words tally but the amount is not worked out correctly the rate quoted by the Contractor will be taken as correct and not the amount.
12. In the event no rate has been quoted for any item(s), leaving space both in figure(s), word(s) and amount in blank, it will be presumed that the contractor has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.
13. In the event of responsive parties quoting same rates, the Department will have the right to decide on the allotment of work to any of the responsive party/ parties without assigning any reasons thereof.
14. Rates once quoted shall be firm, fixed, un-revisable and binding on the contractor irrespective of any variation in the quantities stated in the contract upto $\pm 15\%$ variation.
15. Tenders should be valid for at least 120 days from the date of opening of tenders. If any tenderer withdraw his tender after the tender is opened within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, then the Government shall without prejudice to any/or other right or remedy be at liberty to forfeit the earnest money of the tenderer absolutely.

16. The work shall be done strictly as per plans/drawings and specifications approved by Dibrugarh Polytechnic.. The wordings "as per specifications" shall mean specifications for Civil works & PH works of State PWD Specifications in the same order of precedence. In the absence of particular specifications for the item of work in any one of the documents mentioned, the decision of Engineer-in-charge is final.
17. As and when the consignments of cement and steel are brought to site by the contractor, they shall inform the Engineer-in-charge or his authorized representative to verify the quantities received and maintain a Control Register showing the lorry receipt No. in which the consignment is received and the date of receipt to enable the Engineer-in-charge to verify the consumption as per contract conditions. The register shall be signed by the Contractor and the Engineer-in-charge.
18. The Institute also reserves the right to alter the scope/reduce quantum of work before/after issue of work order and the tenderer shall not have any claim whatsoever on this account.
19. The contractor shall not sub-let the work to sub-contractor(s).
20. Firms submitting tender should enclose copy of firms constitution and a Court Certified Copy of the Power of Attorney authorizing one or more of their agents to operate the contract, sign the tender, receive payment, etc. on behalf of the firm. The Dibrugarh Polytechnic's liabilities will be to the contracting firm only and not the person/persons having the Power of Attorney.
21. The time period of completion of work shall be **90 (Ninety) days** in accordance with the time schedule indicated in the tender from the date of issue of work order. The period includes monsoon periods also.
22. The rate of compensation for delay in completion of work is 0.5% per week to be computed on per day basis subject to a maximum of 10% of the tendered/quoted value of work.
23. The contractor has to follow strictly the Government Labour Acts, which are in force at present and should ensure that all statutory labour laws and regulations are adhered to. All necessary arrangements for labour will have to be made by the contractor.
24. No labour under the age of 14 (fourteen) years be employed by the contractor. In no case, labourers shall be paid less than minimum wages prescribed by the Govt.
25. All rules and regulations relating to safety of the workers/ labourers should strictly be followed by the contractor.
26. For carrying the work on Sundays and Holidays or during night, proper permission will have to be obtained from the Administration Section.
27. Materials required for the works shall be procured by Contractors from their own resources. The contractor has to make own arrangement for the use of electricity and water for the purpose.
28. The rates for various items of works in the schedule of quantities shall be quoted taking into account the cost of materials, labour, tools and plants, all temporary works like scaffolding, platform, centering, temporary shed for storing materials/ accommodating labour guards which may be necessary for the work, necessary wastages, cost of handling and conveyance/carriage of materials, overheads and profits and any other incidentals included therein.
29. The method of measurement for payment against work done under the various items of "Schedule of Quantities" shall be regulated as per prevailing Indian Standards published by Bureau of Indian Standards. However, as regards the applicability of the item rates for the work done, the decision of Engineer-in-Charge shall be final and binding.
30. The acceptance of the tender will rest with the Principal Dibrugarh Polytechnic who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender.
31. Canvassing directly or indirectly in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection without assigning any reason thereof.
32. The contractor shall submit the list of works which are in hand/progress(if any), in the following form:

Name of Work	Name & Address of the establishment under whom the work is being executed	Value of the work	Completion time as per the contract	Position of the work in progress	Remarks
1	2	3	4	5	6

33. The contractor should have experience of having successfully completed similar works in other Institutions/ Departments during the last 5 (five) years ending last day of month previous to the month in which tenders are invited as per following:

- (i) Three similar completed works each costing not less than the amount equal to 40% of the estimated cost put to tender. OR
- (ii) (ii) Two similar completed works each costing not less than the amount equal to 60% of the estimated cost put to tender OR
- (iii) One similar completed work each costing not less than the amount equal to 80% of the estimated cost put to tender.

‘Similar works’ means works related with construction of buildings.

Documentary proof in the form of completion certificate(s), work order(s) indicating the nature/scope of work, actual completion cost and actual date of completion to be signed by the Officer not below the rank of Executive Engineer are to be submitted failing which the tender will be non responsive.

34. The tenderer should submit the latest Solvency Certificate from a Scheduled/ Nationalized Bank issued during the calendar year 2014-15 or at least during 2013-14 for an amount not less than 40% of the estimated amount put to tender.

35. The tenderer shall fill up the tender form and submit along with the tender attested copies of the following documents :(i)Valid registration certificate with any Central/State/Public Sector Organisation.(ii)Labour Licence from the competent authority.(iii) Valid Tax clearance certificate.(iv) Latest MVAT Registration Certificate/Service Tax Registration Certificate. (v) PAN Card. (vi) TIN/TAN. (vii) ST/SC certificate from competent authority for tribal contractors.(ix) Attested passport size photo of the tenderer

(viii) Undertaking with full name and detailed addresses with pin code and phone number(s) as per Annexure-II.

Tenders not accompanied with the above documents are liable to be summarily rejected.

36. The contractors engaging more than 5(five) labourers from outside the State, should get themselves registered in the Labour Department.

37. Contractor should not employ labour or staff of doubtful integrity of the State. If anti-state or anti-social elements is employed by the contractor, his tender will be cancelled and no claim whatsoever will be entertained for any loss or damages.

38. No labours other than Indian Nationals shall be employed. The contractors are required to submit the list of labourers to the concerned Authority of the State if they are so demanded.

39. The contractor should obtain all necessary license, certificates, any other documents relevant to construction like Assam Professional Tax Clearance Certificate/Sales Tax Certificate, etc.

40. During execution of the works, the contractor shall keep the site reasonably free from all unnecessary obstructions. All equipments/ materials shall be kept/ stored properly in consultation with the Engineer-in-Charge. The contractor should remove and clear all surplus materials, trashes, temporary works, etc. from the construction site and surrounding area after completion of the work and before handing over the work to NIT Meghalaya to the satisfaction of the Principal cum MS CC or his authorized representative.; failing which ‘completion certificate’ will not be issued.

43. The contractor/firm shall have to give a declaration to the effect that he/they do hereby declare that he/they have thoroughly acquainted himself/themselves with all the clauses contained in the detailed notice inviting tenders and agree to the terms and conditions stipulated there in.
44. Concrete vibrators should be used for all concrete structural members in cement concrete works. The contractor should arrange the concrete vibrators by himself.
45. For concrete works only 'River sand' which is clean and free from dust and dirt should be used in the works.
46. Tenderers should submit the list of construction plant/machineries/tools and infrastructure, etc. they possess.
47. When whole of the work have been substantially completed, the contractor shall give a notice to the Engineer-in-Charge accompanied by a written undertaking to finish with due expedition any outstanding work during the defect liability period. Such notice and undertaking shall be deemed to be a request by the contractor to the Engineer-in-Charge to issue a taking over certificate.
48. Defect Liability Period shall be 1 (one) year calculated from the date of completion of the work certified by the Engineer-in-Charge in the completion certificate. Any defect noticed during this period shall have to be rectified by the contractor at his own cost failing which Dibrugarh Polytechnic shall get the same rectified through the security deposit and balance security (if available) shall be forfeited.
- 49. Running payments can be made to the contractor on request subject to certification by the chairman construction committee after completion of about 50 % of the work and final payment will be paid after completion of the work after due certification and satisfaction of the Engineer –in-Charge.**
50. Security Deposit to the extent of 10 %(ten percent) shall be deducted from the bills, running or final of the contractor and shall be released after expiry of the defect liability period.
51. VAT, ST/IT, CESS, etc. as applicable shall be deducted from the bills of the contractor at the rate prescribed by the concerned authority.
52. No escalation and mobilization advance is payable by the Dibrugarh Polytechnic.
53. Any tender which does not fulfill any of the prescribed conditions or is incomplete in any respect or put forth any condition by the tenderer, including that of conditional rebates will be liable to be rejected. However, tenders with unconditional rebate will be acceptable.
54. An Agreement for the works along with terms and conditions shall be drawn by the successful tenderer within 5 (five) days of issue of work order. If successful tenderer who has been allotted the work fails to start the same within the period specified in the work order or within the period of 15 (fifteen) days from the date of issue of work order whichever is earlier, he shall forfeit his Earnest Money to the Dibrugarh Polytechnic
55. The Notice Inviting Tender shall form a part of the contract document. The successful tenderer/contractor on acceptance of his tender by the Accepting Authority, shall within 7 days from the date of issue of the work order, sign the contract agreement on stamp paper of adequate /required value consisting of: The Notice Inviting Tender, all the documents including all conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
56. Arbitration: Disputes, if any, shall be settled mutually; failing which, it shall be referred to a One- Man Arbitrator to be appointed by Principal, Dibrugarh Polytechnic in accordance with the Arbitration and Conciliation Act 1966, whose decision shall be final and binding on both the parties.
57. Principal, Dibrugarh Polytechnic reserves the right to accept or reject any tender or all tenders received or accept the tender in whole or in part without assigning any reason (s) thereof. The acceptance of tender in part will not affect the liabilities of the tender for the due performance of the contract.

Sd/-

**Principal
Dibrugarh Polytechnic**

GENERAL NOTES TO ACCOMPANY SCHEDULE OF QUANTITIES FORMING PART OF TENDER DOCUMENTS:

1. Rate for various items of work in the accompanying schedule of quantities for work be quoted after taking in to account the following notes as preamble to the said schedule of quantities:

- a) Materials required for the works shall be procured by Contractors from their own resources.
- b) The rates for various items of works in the schedule of quantities shall be quoted taking into account the cost of materials, labour tools and plants, scaffolding, necessary wastages, cost of handling and conveyance/carrriage of materials, overheads and profits and any other incidentals included therein.
- c) Rates for all items shall be quoted in figures as well as in words. Amount for each item shall be worked out and requisite total given. All corrections shall be attested by the dated initials of the tenderer.
- d) If on check there are differences found between the rates given by the contractor in words and figures or in the amount worked out by him, the following procedure shall be followed for deciding the correct rate which shall be final and binding on the tenderers.
 - i) When there is a difference between the rates in figures and in words, the rates which correspond to the amounts worked out by the contractor, shall be taken as correct.
 - ii) When the amount of an item is not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractor (s) in words shall be taken as correct.
 - iii) When the rate quoted by the contractor in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
 - iv) **In the event no rate has been quoted for any item(s), leaving space both in figure(s), word(s) and amount blank, it will be presumed that the contractor has included the cost of this/these item(s) in other items and rate for such item(s) will be considered as Zero and work will be required to be executed accordingly.**

2. Rates quoted by the Tenderers for various items of work shall be deemed to be inclusive of such leads and lifts mentioned therein and/or as shown in the accompanying Tender drawings. Where such information is absent, the rates shall be deemed to be inclusive of the necessary leads and lifts to complete the item of work occurring at any height and with any required leads.

3. In the "Item of work/Description of work" column, "Unit" column and "Quantity" column, the various abbreviations, shall mean as below:

- a) M/m/Rm/Mtr/mTR/MTR shall mean "Metre" in length or breath or depth.
- b) SQM/Sqm/SM/m²/Sm/M² shall mean "Square Metre" in area.
- c) Cu.m/cu.m/CUM/CuM/m³/M³ shall mean "Cubic Metre" in volume
- d) Kg/kg/KG shall mean "Kilogram" in weight.
- e) MT/mT/Mt/T shall mean "Metric tonne" in weight
- f) cm/Cm/CM shall mean "Centi-metre"
- g) mm/MM/mM/Mm shall mean "Milli-metre"
- h) PT/Pt/pt/pT shall mean one "Point" in wiring works.

4. The method of measurement for payment against work done under the various items of "Schedule of Quantities" shall be regulated as per prevailing Indian Standards published by Bureau of Indian standards. However, as regards the applicability of the item rates for the work done, the decision of Engineer-in-Charge shall be final and binding.

5. Rates/amount quoted below 10% of estimated value will not be accepted.

The above general notes and conditions/rules 1 to are acceptable to me/us and these shall also be deemed to form part of contract Agreement along with all other tender forms. My/our rates are quoted accordingly.

Place:

Date:

Signature with seal of the Tenderer

Annexure-I

Name of work: Renovation & Extension of existing workshop of Dibrugarh Polytechnic for Community college workshop (As per APWD schedule of rates 2013-2014)

SCHEDULE OF QUANTITIES

RATE to be quoted by the Bidder (Quoting rate less than 90% of the APWD scheduled rate 2013-14 for the items below will disqualify the bidder)

SL NO	ITEM NO	DESCRIPTION OF ITEM	QNTY	UNIT	RATE	AMOUNT
					(Rs.)	(Rs.)
1	1.1(a)	Earth work in excavation in foundation trench of walls, retaining walls, retaining walls footings of column etc. in ordinary soil.....	130.13	cum		
2	1.3(a)	Earth/ Sand filling in plinth in layer not more than 150 mm thick including necessary carriage watering, ramming.....	85.68	cum		
3	2.1.1(a)	Plain cement concrete works with coarse aggregate of size 13 mm to 32 mm in foundation, steps, walls, brickwork etc....	3.72	cum		
4	4.1(a)	Providing, soling in foundation and upper floor at all levels with stones/best quality picked jhama, sand packed and laid to level including all labours and materials complete.....	239.63	cum		
5	32.1.1	Providing and laying plain/reinforced cement concrete works in prop 1:1.5:3 including curing complete as directed a) in substructure upto plinth foundation footing, column with base, tie and plinth beam etc. b) In superstructure , column, pillars, posts, lintel beam, roof slab etc. vertical members Horizontal members	19.19	cum		
			4.59	cum		
		Supplying, fitting, fixing in position reinforced bars conforming to relevant I.S code for R.C.C work	3.106	cum		
6	18.1.1	b) TMT i)TATA/ SAIL etc	27.49	qtl		

7	4.1.4(b)	Brickwork in cement mortar with 1 st class brick including curing etc. sub structure upto P.L in prop 1:4 In superstructure	5.59 cum 27.33 cum
8	6.2.3	20 mm thick cement plaster in single coat on rough side of brick wall in prop 1:4	239.63 sqm
9	6.2.1(b)	10 mm thick cement plaster in single coat on fair side of brick wall on prop 1:4.....	341.95 sqm
10	13.1.1	White washing with lime on wall surface (two coats) to give an even surfaceall complete as per specification.	207.44 sqm
11	18.3.1	Providing, fitting, hoisting and fixing, of roof truss including purlins fabricated out of M.S black tubes conforming to relevant I.S code.....	15.0 qtl
12	13.2.2(f)	Distemping with dry distemper of approved brand.....All complete as per specification.	355.74 sqm
13	5.1.3	40 mm thick cement concrete flooring with a floating coat of neat cement finish etc.	126.37 sqm
14	18.4.1	Providing, fitting and fixing collapsible Grill & door..... Etc. as per specification.	5.04 sqm

15	18.4.2	Providing, fitting and fixing rolling shutters.....As per specification	18.00	sqm
16	8.1.1	Providing corrugated galvanized iron sheet roofing of TATA/SAIL....Etc. (A) 0.55 mm th.	327.0	sqm
17	10.2	Providing, fitting and fixing M.S. grillas per specification.	650.0	kg
18	5.1.10	Cement plaster skirting with cement mortar finished with a floating coat of neat cement finishes.	18.41	sqm
19		Internal Electrification (@ 8% of total Civil Works cost)	-----	
	Total			

-

Signature of the Tenderer with seal

UNDERTAKING IN FORM - A

I do hereby declare that the works will be done by myself and I also hereby declare that the signature in all pages of the tender papers is signed by me and my signature has been attested by the gazette officer on the cover of the tender document.

Further, I declare that I have gone through the various clauses of the contract document and I am fully conversant with all the clauses contained therein and agree to abide by the same.

Full Name of contractor : _____
: _____

Full Address (Present) : _____
: _____
: _____

Full Address (Permanent): _____
: _____
: _____

Contact Number : _____

E-mail ID : _____

Registration No. : _____

(Signature of the contractor with seal)

DECLARATION

- a) I / We hereby declare that I/We shall treat the tender documents; drawings and other records connected with the work as secret/confidential documents and shall not communicate the same or use the information in any matter prejudicial to the safety of the country.

- b) I / We hereby declare that I/We have gone through and understood the various terms and conditions/clauses of the contract documents/booklet of the Institute regarding details of the safety norms/ regulations/ procedure, etc to be followed at the work site and agree to abide by the same. I/We hereby intend to tender for the subject work.

- c) I/We hereby declare that the signature in all the pages of the tender documents is signed by me.

Signature with date of Contractor

Full Name of the contractor : _____

Full Address : _____

Phone No. : _____

Registration No. : _____