

**DIBRUGARH POLYTECHNIC
LAHOWAL::DIBRUGARH
ASSAM**

CALL:- 0373 2381749

Ref: DP / CC-1 / 2016/ 841-42

DT.25-07- 2016

**NOTICE INVITING TENDER (NIT)
FOR SUPPLY & INSTALLATION OF MACHINES & EQUIPMENTS TO DIBRUGARH
POLYTECHNIC UNDER COMMUNITY COLLEGE SCHEME**

The Principal, Dibrugarh Polytechnic, Lahowal invites quotation affixing court fee stamp of Rs.8.25(non refundable) for supply & Installation of Machines & Equipments as per details at **ANNEXURE-IV, in Two Bids** to reach the undersigned on or before **the last date**.

Sl No.	Reference No.	Items	Qty	EMD (Rs.) in the form of DD	Tender Document Fee (Rs.)
01.	DP/CC-1/2016/841-42 Dated	Supply & Installation of Machines & Equipments on turnkey basis to be installed at Dibugarh Polytechnic, Lahowal, Dibrugarh, Assam	One Package	@2%	NIL

- 1). Last date & Time for Submission: 23-08-2016 (14.00 HRS)**
2). Date/Time for Opening of Tech. Bids: 23-08-2016 (14.30 HRS)

**After evaluation of technical bids, financial bids of the successful bidders will be opened on a later date which will be notified in the Institute website
Venue of Bid Opening at O/O Principal, Dibrugarh Polytechnic,Lahowal Assam**

BID INSTRUCTION:

01. Quotations will have to be submitted in TWO Bids. i.e. Technical bid and Financial Bid, in hard copy as well as in soft copy (soft copy must be in MS word 2007 provided in separate CDs for Technical Bid and Financial Bid). Both hard copy and soft copy of Technical Bid should be in one sealed envelope specifically mentioning "Technical Bid" on the cover of the envelope similarly for Financial Bid also. Further, these two sealed Bids must be kept inside one big envelop.

The address of the firm submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on sealed covers. Further, on sealed cover, the following are to be written:

QUOTATION FOR SUPPLY & INSTALLATION OF MACHINES & EQUIPMENTS TO
DIBRUGARH POLYTECHNIC UNDER COMMUNITY COLLEGE SCHEME .
NIT REF NO. DP/CC-1/16/ 841-42 dated 25-07-2016

02 Submission of Compliance Certificate: Duly filled and signed Compliance Certificates (as per formats at **Annexure I(A & B)** are must with the Technical bid.

03. Bid not transferable: The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.

QUALIFICATION REQUIREMENTS

1. The Bidder should be a firm of reputation having sufficient expertise and experience in the subject tender with sound warranty / service support capability and authorization from manufacturers.
2. The Bidder has to quote for all the items in the NIT under a particular part. Bidders who wish to Quote for all the items of both parts(A and B) may deposit the earnest money by single draft/TDR but they are to show the earnest money separately for part-A and Part-B. in technical bid.

NIT TERMS & CONDITIONS:

1. **Rates:** Rates quoted in the **Price Bid** should be **on DOOR DELIVERY Dibrugarh Polytechnic, Lahowal, Assam basis**, as per details below:

Sl. No.	Particulars	Rate
I	Basic Price (per unit)	
	Total	
	Taxes(pl. give break up)	
	Grand Total for the item up to Dibrugarh Polytechnic campus	

Bidders shall indicate their rates in clear/visible figures as well as in words and shall not alter/overwrite/make cutting in the quotation. In case of a mismatch, the rates written in words will prevail.

02. **Validity of Quotation:** Quoted rates must be valid for **90 days** from the date of quotation.
03. **Warranty:** The quoted equipment and components must be warranted for a minimum of one Year or period specified against the item.
4. **Literature a must:** All the quotations must be supported by the printed technical leaflet/literature and the specifications mentioned in the quotation must be reflected/ supported by such printed technical leaflet/literature. The model and specifications quoted should **invariably be highlighted** in the leaflet/literature for easy reference.
5. **After Sales Service:** Vendors should clearly state the available nearest after sales service facilities in the region, without which their offers will be rejected.
6. **Dealership Certificate:** Dealers or Agents quoting on behalf of Manufacturer must enclose Valid dealership certificate.
07. **Earnest Money:**
Refundable earnest money deposit (EMD) @ 2% on Total Quoted Price through demand draft drawn in favour of "The Principal, Dibrugarh Polytechnic", payable at Dibrugarh, will have to accompany the technical Bid. The EMD of unsuccessful bidders shall be returned after award of contract. EMD of the successful bidder will be released after the safe delivery of items. Offers received without Earnest Money or valid Certificate shall be summarily rejected.
08. **Performance Bank Guarantee (PBG):** In case of items with order value of Rupees five lakh (INR 5,00,000/-) and above, the successful bidder shall furnish an unconditional PBG (as per format at **Annexure II**) for 5% of the Purchase Order value from a scheduled Bank of India, after receiving the purchase order. Where the PBG is obtained by a foreign bank, it shall be got

confirmed by a Schedule Indian bank and shall be governed by Indian Laws and be subject to the jurisdiction of courts at Dibrugarh. The PBG shall guarantee that,

- (a) The Vendor guarantees satisfactory operation of the Equipment & components against poor workmanship, bad quality of materials used, faulty designs and poor performance.
- (b) The Vendor shall, at his own cost, rectify the defects/replace the items supplied, for defects identified during the period of guarantee.
- (c) This guarantee shall be operative from the date of installation till 180 days after the warranty period.

9. Delivery:

- a) Time Limit:** Maximum within 10-12 Weeks from the date of issue of this purchase order.
- b) Safe Delivery:** All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of Dibrugarh Polytechnic user/representative and vendor's representative. The intact condition of the package and the seal/indicators for not being tampered with shall form the basis for certifying the receipt in good condition.
- c) Insurance:** The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery at Dibrugarh Polytechnic Lahowal, Assam.
- d) Part Delivery:** Acceptance of part delivery shall be a prerogative of the institute.

10. Conditional tenders not acceptable: All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on Dibrugarh Polytechnic.

11. Road Permit: Dibrugarh Polytechnic will not provide any Road Permit to the Vendors.

12. VAT deduction at source: In case of suppliers within Assam, VAT deduction at source, as per Order/ notification of the Govt. of Assam will be applicable.

13. Late and delayed tender: Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

14. Payment: payment will be made within 30(thirty) days from date of installation, successful test run and acceptance.

15. Enquiry during the course of evaluation not allowed: No enquiry from the bidder(s) shall be entertained during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative may make enquiries/seek clarification from the bidders. In such a case, the bidder must extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period of notice.

16. The acceptance of the quotation will rest solely with the Principal, Dibrugarh Polytechnic, who in the interest of the Institute is not bound to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotations received without assigning any reasons.

17. Force Majeure:

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- i. Any law, statute or ordinance, order action or regulations of the Government of India,

- ii. Any kind of natural disaster, and
- iii. Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

18. Applicable Law:

- (a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in /Dibrugarh/Guwahati/Assam.
- (b) Any dispute arising out of this purchase shall be referred to The Principal, Dibrugarh Polytechnic, Lahowal, Assam and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Principal of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.

Sd/-

**Principal
Dibrugarh Polytechnic,
Dibrugarh - 786010**

Encl.: **ANNEXURE-I, ANNEXURE-II, ANNEXURE-III & ANNEXURE-IV**

NO: DP/CC-1/PUR-1/16/841-42

DTD. 25-07-2016

Copy to:

1. Institute Notice Board for Display.
2. Accountant/ Cashier, Dibrugarh Polytechnic for necessary action.
3. Institute Website www.dibrugarhpolytechnic.org .
4. File.

**Principal
Dibrugarh Polytechnic,
Dibrugarh - 786010**

Annexure -I

**A. COMPLIANCE CERTIFICATE FOR NIT TERMS
(To be enclosed in the Technical bid)**

Sl. No.	NIT Terms and Conditions	Yes/No
01	Rate quoted as per instruction	
02	Validity of quoted rate for 90 days agreed	
03	EMD submitted (appropriate certificate enclosed)	
04	PBG term agreed	
05	Payment term agreed	
06	Delivery terms agreed	
07	Warranty period agreed	
08	Literature: Printed Literature provided	
09	Dealership / distributorship certificate (in case of dealers/agents) provided	
10	Sales Service: address of after Sales Service centre in India (for imported goods)/ in the region provided	
11	Applicable law terms agreed	

Signature with Seal:.....

Vendor: M/s.....

**B. COMPLIANCE CERTIFICATE FOR SPECIFICATIONS (One
for each item must to be enclosed in the Technical bid)**

Item Sl. No.	Specifications as per Annexure-IV	Quoted Item Specs.*	Complied (Yes/No)

Signature with Seal:.....

Vendor: M/s.....

*** Vendor must quote the parameter specification of the quoted product in this column and not just copy the specification from the tender call document. Failure to do so will lead to rejection of the tender.**

Annexure -II

PERFORMANCE BANK GUARANTEE

To:

The Principal , Dibrugarh Polytechnic
Lahowal, Dibrugarh Assam

whereas_ (Name of Supplier)
hereinafter called "the Supplier" has undertaken, in pursuance of Contract No..... dated,.....
20... to supply..... (Description of Goods and Services)
hereinafter called "the order".

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the order.

AND WHEREAS we have agreed to give the Supplier a Guarantee:
THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the order and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the day of..... 20.....

Signature and Seal of Guarantors

.....
.....
.....

Date..... 20....

Address:.....

.....
.....

All correspondence with reference to this guarantee shall be made at the following address:

The Principal , Dibrugarh Polytechnic ,Lahowal Dibrugarh, Assam

Annexure -III

MANUFACTURERS' AUTHORIZATION FORM

No.

Dated _____

The Principal , Dibrugarh Polytechnic, Lahowal
Dibrugarh, Assam

Dear Sir,

We..... who are established and reputable
manufacturers ofhaving factories at-

(address of factory) do hereby certify
that.....

.....(Name of the Authorized Dealer)is our authorized dealer to quote
against your tender enquiry no

.....
,Last Date of Submission is:

No other Company other than(Name of
the Authorized Dealer) is authorized to quote of our products against this Tender Enquiry

No.....

Yours faithfully,
(Name)

(Name of manufacturers)

Annexure –IV
Technical specification **PART-A**

Sl no	Description	no	Price (Rs.)
1	Heavy duty precision quality all geared lathe Machine fitted with quick change Norton gear box capable of cutting whitworth and threads, Head stock fitted with taper roller bearing, complete with all standard accessories such as 1 no coupling, 2 nos Dead Centres and 1 no Sleeve, Belt guard, switch stand, Square tool post, motor pulley and motor rail. Machine having length of Bed 1852 mm width of bed 225 mm , height of centre 160 mm, admit between centres 1100 mm, Max swing Over Bed 320 mm, Max Swing Over Cross slide 175 mm, swing in gap dia 500 mm and spindle bore dia 38 mm with 8 nos speeds.	1	
	8" diameter 4 jaw independent chuck	For above	
	6" diameter 3 jaw self centering chuck with separate back plate		
	2 HP motor AC/440V, 1440 RPM with starter and V belt.		
	Steady rest		
	Follow rest		
	Face plate		
	Electric coolant pump of 0.10 HP with Separate tank and spout assembly		
2	Heavy duty cone pulley type Shaping machine dully fitted with tilting type table , complete with all standard accessories such as swivel base shaping vice , motor pulley, motor base and handle etc. Length of stroke 18"	1	
	-2 HP motor AC/440 V ,1440 RPM with push button starter and V belts	For above	
	-Manually operated lubrication pump with fittings for above.		
3	Heavy duty Precision Gear head Universal Milling machine having longitudinal feed only automatic while cross and vertical feeds are manually operated, duly fitted with electric coolant pump of 0.10 HP with built in tank and fittings complete with std accessories such as motor pulley and handle etc. Table surface 42" x 9"	1 no	
	- Vertical attachment		
	- 2 HP motor AC/440 V, 1440 rpm with starter and V belt		
4	Heavy duty geared type Precision quality Radial drill machine having capacity of drilling in Mild steel 25 mm with 8 nos of speeds and manual fine feed for spindle, complete with all standard accessories such as 2 nos of motor pulley and C.I box table, fitted with 1 no 0.5 HP motor reversible switch and V belt for motorized elevation of arm and and 1 no 1 HP motor reversible switch and V belt for spindle drive.	1 no	
5	Portable welding machine medium size 220V/50 Hz, Natural cooling, Electrode size 2-4 mm, operational current 20-200 amp, Insulation level-F	1 no	

PART B:

Sl no.	Items	No.	Price(Rs.)
1.	Steel Rule 30 cm graduated both in English & Metric units	10	
2.	Divider spring 150 mm	10	
3.	Centre punch 100 mm	5	
4.	Hammer B.P. 800 gms, with handle	5	
5.	Combination plier 150 mm	2	
6.	Safety glasses	10	
7.	File flat assorted	10	
8.	Surface plate 400 mm x 400 mm grade	1	
9.	Table for surface plate 900x 900 x 1200 mm	1	
10.	Marking off table 1200 x 1200 x 900 mm	1	
11.	Scribing block universal 300 mm	3	
12.	'V" block 100 mm	2	
13.	Vernier gear tooth caliper	1	
14.	Try square 300 mm	5	
15.	Outside, inside spring caliper	10	
16.	Oil stone 150 x 50 x 25 mm	1	
17.	Hacksaw frame adjustable 250300 mm with blades	5	
18.	Hand vice 50 mm jaw	4	
19.	Universal table angle plate	2	
20.	Micrometer outside /inside/depth	2 each	
21.	vernier caliper 300 mm with least count 0.02 mm	2	
22.	Taper shank sleeves to suit drill machines	1 set	
23.	Vernier height gauge 250 mm with least count of 0.01mm	1	
24.	Vernier bevel protractor with 150 mm blade	1	
25.	Bevel gauge 200 mm	1	
26.	Spirit level 250mm 0.05 least count	1	
27.	Spanner D.E.G.P. series 2 (7 pcs. Each)	2sets	
28.	Screw driver, heavy duty assorted with handle	4	
29.	Nylon/ soft Hammer 1 kg	4	
30.	Allen hexagonal keys 2.5 to 12	4	
31.	Set of Double ended spanner, set of box spanner with ratchet handle.	2	
32.	Adjustable spanner 300 mm	2	
33.	Parallel shank HSS twist drill 3mm to 12mm in a step of 1mm	3set	
34.	Taper shank HSS twist drill 15mm,19mm,22mm & 25mm	1 each.	
35.	Angle plate size 200x100x200 mm with strap clamp	2 nos	
36.	HSS turning tools, facing, parting, threading, grooving, boring bars to suit lathe tool post	2 nos.	
37.	HSS Milling cutters of different sizes, shapes etc. including end, face Mills, slot mills, "T"-slot mill, Dovetail mill, side & faces, Slab mills Angular mills, angular mills drills and slot drills suitable to milling Machine arbor	2 nos	
38.	Involutes milling cutters 2 module	1 no	
39.	Carbide inserted face cutter(Dia. 200 mm), Side and face cutter	1 nos	
